

CHARTER TOWNSHIP OF DELTA
Public Meeting Room B
Delta Township Administration Building
7710 West Saginaw Highway
Lansing MI 48917

TOWNSHIP BOARD COMMITTEE OF THE WHOLE MINUTES
MONDAY, DECEMBER 10, 2012

I. CALL TO ORDER –

Supervisor Fletcher called the meeting to order at 6:00 p.m.

II. ROLL CALL –

Members Present: Supervisor Kenneth Fletcher, Treasurer Howard Pizzo, Clerk Mary Clark, and Trustees Jeff Hicks, Dennis Fedewa and R. Douglas Kosinski

Members Absent: Trustee Karen Mojica

Others Present: Manager Richard Watkins, Assistant to the Manager Jen Roberts, Community Development Director Mark Graham, Fire Chief John Clark, Utility Director Tom Morrissey and Community Development Assistant Director Gary Bozek

III. SET/ADJUST AGENDA –

TRUSTEE HICKS MOVED TO EXCUSE TRUSTEE MOJICA FROM THE DECEMBER 10, 2012 COMMITTEE OF THE WHOLE MEETING WHILE AWAY ON ACTIVE MILITARY DUTY. TRUSTEE KOSINSKI SUPPORTED THE MOTION. MOTION PASSED 6-0.

TREASURER PIZZO MOVED THE AGENDA BE APPROVED AS PRESENTED. CLERK CLARK SUPPORTED THE MOTION. MOTION PASSED 6-0.

As amended December 17, 2012, "TRUSTEE FEDEWA MOVED THAT THE DECEMBER 10, 2012 COMMITTEE OF THE WHOLE BOARD MEETING MINUTES BE AMENDED TO **READ** TRUSTEE MOJICA BE EXCUSED DUE TO THE FACT THAT SHE WAS AWAY ON MILITARY DUTY" in a friendly amendment by Dennis Fedewa. TREASURER PIZZO SUPPORTED THE MOTION. MOTION PASSED 6-0.

IV. PUBLIC COMMENT – None.

V. COMMUNICATONS – None.

VI. PRESENTATIONS – None.

VII. MANAGER'S REPORT – None.

VIII. DEPARTMENT REPORT – None.

IX. ITEMS OF DISCUSSION –

1. Proposed Amendments Pertaining to On-Site Stormwater Facilities, Community Development

The Department of Environmental Quality (MDEQ) is entering a new five-year cycle of issuing Stormwater Discharge Permits. In Delta, the Eaton County Drain Commissioner's Office (ECDC) has the ultimate jurisdiction over the stormwater facilities developed in the Township. However, staff is recommending the Township Board approval amendments to the Township's Site Plan Review regulations to express that all developers' need to comply with the MDEQ and ECDC requirements. The Board supports the proposed changes.

2. Fireworks Delegation of Authority

Firework's legislation is still being revisited regarding discharge limitations or restrictions. The current issue is regarding site inspections required at all locations selling fireworks. The State of Michigan was unable to make all the inspections the last July 4th holiday season, taking the paperwork from the local agency and retaining the inspection fees. As a result, the Township is now able to receive 80% of the inspection fees if the Township completes the inspection on behalf of the State of Michigan. Chief Clark is asking that the Board allow the Township to approve the fire department to inspect firework sites on behalf of the State of Michigan. The department currently has the Chief, Inspector Dawn O'Brien and one inspector on each shift qualified to conduct such inspections. Trustee Hicks suggested the typographical errors be corrected in the final documentation provided by the Michigan Department of Regulatory Affairs (LARA). Chief Clark is taking the matter before Eagle and Watertown Township Board's for approval as well.

3. Manager's Report of Upcoming Events

Watermain Projects – A couple of large projects are being looked at currently. Huntington Acres as well as Michigan Avenue within the area will be included. The pipes were originally installed in the 1950's and the pipe material has deteriorated. There have been 30+ breaks in the last 10 years in the area. Looking at starting the project in the summer of 2013 as school gets out in June. Residents will be notified and made aware of the project. Additionally, a discussion with the residents regarding curb and gutter possibilities may take place as well to enhance the

neighborhood. The Water Fund Revenues will finance the project. The estimated cost is \$1.5 million. A second project is on Broadbent Road south of Saginaw Highway. There is a stretch of pipe to make a connection to the west. This has been a restriction in the past and this will help provide extended service south toward GM. A third project is the Webster Road watermain replacement. There were five breaks last month alone. The pipe is in very poor condition and needs to be replaced.

Sewer Project – There was an issue at the roundabout at Willow and Canal this fall. A major line collapsed in that area. Pipe is being eroded by the hydrogen sulfide. A lining of the pipe from Canal to the plant will be done. Additionally the pipe installed during the Willow Highway construction in anticipation of future need will be put into use sooner than planned.

Radio reads on all residential water meters should be completed this April, approximately 18 months earlier than anticipated.

Road Projects – St. Joseph Highway reconstruction will take place from Broadbent to Market Place. Elmwood Road will be resurfaced from Willow to Saginaw Highway.

Trail Projects – The Elmwood to Canal Trail was very popular. There is another section, Elmwood to Maycroft which would open the trail to many additional homes on the eastside of the Township.

Regionalism – The Township is regional-minded and began with the contract with the Eaton County Sheriff's Department which has been in place approximately 25-30 years. The Township contracts with the City of Grand Ledge to conduct their assessing services. The Fire Department currently has an agreement with Looking Glass to provide fire services. To date, both departments have saved a significant amount of money. A potential arrangement with the Grand Ledge Fire Authority is being explored. An agreement with the Eaton County Prosecutors office to handle prosecution of Township Ordinance violations has been entered into. Attorney fees have been reduced as a result.

Share Public Service Initiative Study – Six communities in the region went in together and financed a study to look at working closer together with the fire departments. The plan looks at sharing services to consolidation. Basically, the plan takes place in steps. Training and mutual aid are the first two steps. An application for grant funds has been submitted to assist in implementing the first two phases of the study.

Grant Funding – Manager Watkins is looking to expand applications and possible funds in the future. There are current plans to seek a Safe Routes to School Grant after the first of the year. A current Safe Routes to School Grant has been received

to put sidewalks in place along Canal Road by Delta Center Elementary School. There have been some issues with right-of-way and/or easements holding back the project.

Sustainability Committee – This has somewhat faded since Greener Delta is no longer being held but focus is returning to this committee. Green buildings is being focused on for our own facilities and grounds. Green communities is reaching out to the residents and the community. Delta will continue to work on this through the township website and other means. Recycling expansion will be looked in township operations. Green transportation will be considered when purchasing new vehicles and reduce consumption.

Organization – There will be a 2013 Directors Retreat. An Employee Retreat will be held, closing township operations for that time. It is currently being held mid-March. The Community Development Department is looking at being re-organized as it is currently divided into three divisions.

Computer Projects – The Township is constantly looking at improving efficiency in this area. The newest feature is electric invoice approval. A new website will be rolled out the first part of the year. The website is continually updated. The board members will be receiving tablets. The utility department is looking at having tablets to send into the field as well as the building department when doing inspections. Also, the telephone system is being considered for upgrades as it is about 15-16 years old.

Clerk Clark provided a recap of the recent election recount for a county commissioner seat. All eight precincts at issue were able to be recounted which reflects that all procedures were properly executed by election staff. There was a six vote differential in the hand count. One candidate picked up one vote and the second candidate picked up five votes.

X. ADJOURNMENT

Supervisor Fletcher adjourned the meeting at 7:08 p.m.

CHARTER TOWNSHIP OF DELTA

MARY R. CLARK, CLERK

KENNETH FLETCHER, SUPERVISOR